



ROMANIAN
CULTURAL
INSTITUTE

Aleea Alexandru nr. 38
Sector 1, RO-011824, Bucharest
Phone: 00 40317 00 691
publishingromania@icr.ro

Financing Programme for the Publication of Albums and Books devoted to Romanian Culture and Civilisation by foreign Publishers

«2021-2022»

Application Form

* This application form shall be completed in English. All information shall be typed in. No fields are to be left empty. The application form, wet-signed by all parties, shall be submitted, by post, alongside the supporting items required per the programme guidelines.

Application no. (to be completed on registration)	
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I. THE APPLICANT

1. Name

2. Legal representative (surname, first name, position)

3. Company type

4. Year of establishment

5. Company address

6. Contact details (telephone, fax, e-mail, web site)

7. Average print run for a published title

8. Short company profile

II. Presentation of the album or book

1. Description of the editorial project (please, include working title)

2. Format and number of pages (if available, the pre-press layout / manuscript may be attached)

3. Scheduled date of publication

4. Print run

5. Retail price

6. Distribution network

7. Intended strategy for promoting the album/book

III. Budget for the publishing proposal

Promotion costs (in EUR)	
Distribution costs (in EUR)	
Other costs borne by the Applicant (in EUR)	
TOTAL	

Eligible costs	EUR
Copyright costs	
Fees due to copyright owners and translators – <i>sum per person</i>	
SUBTOTAL	
Production costs	
Layout, proof-reading, editing, printing, image processing etc. – <i>fees and/or services, breakdown of each type of cost and provider</i>	
SUBTOTAL	
TOTAL	
Amount requested from the Romanian Cultural Institute (up to 75% of the fees due to copyright owners and translators, as well as the production costs (layout, graphic and cover design, proofreading, paper, printing etc), but not exceeding a total amount of 20,000 EUR per proposal, in the case of albums, or 10,000 EUR per proposal, in the case of books)	

Have you received or applied for another grant? If so, please list the type of costs covered by the respective grant. We also require that you give the name of the organization to which you have applied, and the requested amount (in EUR).

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In my capacity as legal representative of the applicant, I hereby certify that the information presented above is true and complete, and I undertake to provide any other supporting document that the Romanian Cultural Institute may request.

Name	
Date	

IV. DECLARATION

THE FOLLOWING DECLARATION MUST BE SIGNED BY THE PERSON LEGALLY AUTHORISED TO COMMIT THE APPLICANT ORGANISATION/BENEFICIARY

This is to certify that the submitted information is true and correct and that the applicant institution is not in any of the following situations:

- being bankrupt or being wound up, having the affairs administered by the courts, having entered into an arrangement with creditors, having suspended business activities, being the subject of proceedings concerning those matters, or being in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- having been convicted of an offence concerning professional conduct by a judgement which has the force of *res judicata* (i.e., against which no appeal is possible);
- being guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- having not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which is established.

By signing this declaration, I hereby confirm that I have read, understood and will abide by the terms of the Publishing Romania guidelines and, should the application be selected, I hereby undertake to deliver the operation according to the details of the present application.

Name:

Position within the applicant organisation:

Date:

Signature:

Official stamp (if available):

List of documents to be attached:

- copies of the copyright contracts concluded for the text, images, etc. in English or Romanian;
- certificate for tax-code registration, translated into Romanian or English by a registered translator;
- presentations of the authors working on the publishing project, in Romanian or English;
- a copy of a recently published album or book, as well as the publisher's catalogue;
- pre-press lay-out / manuscript / mock-up, if available.